

AMERICAN SPORTS INSTITUTE®

PRIME INTERN POSITION

We're looking for an intern who is physically active and health conscious, knows from personal experience about the transformative power of sport, cares about kids and education, and truly wants to make a difference in the world, finding purpose, meaning, and fulfillment in the process. This is not only a rewarding position, it's also a lot of fun!

Here's what's up: The nonprofit American Sports Institute (ASI) in Mill Valley, is in the process of creating the first-ever K-12 school—The Arete School of Sport Culture and Wellness—that will feature physical activity at the center of the curriculum, using a sport culture and physical activity-based, body-brain integrated learning methodology as its foundation. We have already used this learning methodology with two major pilot programs in the public schools and have produced outstanding results. Now, ASI is creating its own school in order to generate the same results and then publicize these results in respected journals. Eventually, this school will serve as a model for transforming America's public-school system, and will be a resource and training center for educators across the country and around the world.

This is a prime, prime, prime Intern position that will challenge you, and at the same time, is something from which you will learn and grow as a human being.

Position Details:

This in-office, half-time, intern position is in Mill Valley, and begins immediately.

1. Responsibilities include:

- Helping to generate, plan for, and logistically support public and private informational meetings about The Arete School.
- Assisting with fundraising and promotional efforts and events for The Arete School.
- Searching for and organizing research studies related to physical activity, the brain and cognition, overall health, academic achievement, and other disciplines.
- Assisting with audio, video, graphics, and other multi-media production.
- Helping with regular office duties, including phones, emails and email programs, printing and copying, mail, banking, supplies, etc.
- Helping with other duties and responsibilities as they come up.

2. Half-time to start, including a two-month trial period. If things go well, this could eventually become a full-time internship.

3. Depending on ASI's and your needs, hours can be flexible but must be fairly regular.

4. As an internship, there is no paid compensation.

Personal and Professional Requirements:

- 1a. You engage in regular physical activity, such as jogging, cycling, swimming, gym workout, yoga, etc., etc., are very health conscious, know from personal experience about the transformative power of sport, and care about kids and education.
- 1b. You operate with heart.
2. You are very personable and engaging, and are able to communicate well with people, both verbally and in writing. Proper language use, including spelling, grammar, and syntax are essential.
3. You are self-disciplined, detail-oriented, punctual (being on time is a must!!!), organized, and always prepared.
4. You are able to take direction well and be self-initiating; you are able to work independently and collaboratively.
5. You are tech savvy, with strong skills using Word, Excel, PowerPoint, Adobe, Skype, GarageBand, FaceTime, databases, etc.
6. You have your own car with insurance.
7. While it's not a requirement, if you speak and write fluently in Spanish, this would be favorable.
8. You are: Honest + Sincere + Gracious + Respectful + Patient + Compassionate
9. You are: Trustworthy + Trustworthy + Trustworthy

If you are physically active, health conscious, love sport, care about kids and education, and want to learn a lot, make a difference, and have a lot of fun, this internship is for you!

How to Apply

To apply, please email: 1) your resume; 2) three references with position titles and contact information (we will not contact anyone without your permission); and 3) a cover letter explaining why this intern position appeals to you and how your qualifications make you a prime candidate to: **info@americansportsinstitute.org**

All applicants will be notified by email within 5 working days. Please do not call.

Thank You.

<p>The American Sports Institute is an equal opportunity employment organization.</p>

For more information about the American Sports Institute, visit our website at:
www.americansportsinstitute.org